

Premise Licence

Part A



Premises Licence Number: SHEP00037/05

Folkestone & Hythe District Council
Civic Centre, Castle Hill Avenue
Folkestone, Kent CT20 2QY

Part 1 – Premise Details

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Portland Hotel & Skuba Bar
2-4 Langhorne Gardens
Folkestone
Kent
CT20 2EA

WHERE THE LICENCE IS TIME LIMITED THE DATES

START DATE: 20th December 2012 Transfer: 03/07/2018 Vary DPS: 03/07/2018

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

Alcohol Sales On & Off
Live Music
Recorded Music

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

	Alcohol Sales On & Off	Live Music	Recorded Music
Monday	10:00 00:00	11:00 23:00	10:00 00:00
Tuesday	10:00 00:00	11:00 23:00	10:00 00:00
Wednesday	10:00 00:00	11:00 23:00	10:00 00:00
Thursday	10:00 00:00	11:00 23:00	10:00 00:00
Friday	10:00 01:00	11:00 23:00	10:00 01:00
Saturday	10:00 01:00	11:00 23:00	10:00 01:00
Sunday	10:00 00:00	11:00 22:30	10:00 00:00

NON_STANDARD TIMES (IF ANY)

Alcohol Sales on & off -Bank Holiday Sundays to 01:30 & New Years Eve until 05:00 on New Years Day
Recorded Music - Bank Holiday Sundays until 01:00 & New Years Eve until 05:00

THE OPENING HOURS OF THE PREMISES (IF GIVEN)

Monday	10:00 00:30
Tuesday	10:00 00:30
Wednesday	10:00 00:30
Thursday	10:00 00:30
Friday	10:00 01:30
Saturday	10:00 01:30
Sunday	10:00 00:30

NON_STANDARD TIMES (IF ANY)

Bank Holiday Sundays to 01:30 & New Years Eve until 06:00 on New Years Day

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF SUPPLIES

ON & OFF

NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND EMAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

Miss Kimberley Jane Huxley
Westward Ho Hotel
13 Clifton Crescent
Folkestone
Kent
CT20 2EL

Telephone: 07985525995

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

n/a

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Miss Kimberley Jane Huxley
Westward Ho Hotel
13 Clifton Crescent
Folkestone
Kent
CT20 2EL

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

PERSONAL LICENCE ISSUED BY / NUMBER: Epping Forest District Council – LN/000003272

Annex 1- Mandatory Conditions

Mandatory conditions where licence authorises supply of alcohol

- (1) Where a premises licence authorises the supply of alcohol, the licence must include the following conditions.
- (2) The first condition is that no supply of alcohol may be made under the premises licence-
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- (3) The second condition is that every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Mandatory Licensing Conditions Order 2010

1.—(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

4.—(1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

5. The responsible person shall ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml; and

(b) customers are made aware of the availability of these measures.

Mandatory condition: door supervision

- (1) Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, the licence must include a condition that each such individual must be licensed by the Security Industry Authority.
- (2) But nothing in subsection (1) requires such a condition to be imposed-
 - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c.12) (premises with premises licences authorising plays or films), or
 - (b) in respect of premises in relation to-
 - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
- (3) For the purposes of this section-
 - (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Annex 2 - Conditions Consistent with the Operating Schedule

To meet all licensing objectives

External speakers not to be used

- All doors & windows are to remain closed during the period that the entertainment is taking place
- Noise from music or patrons must not be audible at the boundary of the nearby residents properties

Conditions 06/2018 -

CCTV to be fitted and must provide good quality images, be capable of visually confirming the nature of the crime committed with all public areas, including all access and egress points covered. This is also to include any exit doors, alleyways or any other areas used for the ejection of customers. Lighting inside and out must be of sufficient brightness to compliment the quality of the camera images.

The CCTV system will be maintained and serviced on a regular basis and records kept to that effect.

CCTV shall be operational at all times that members of the public and/or staff are on the premise.

Images will be retained for a period of at least one calendar month by whatever means the licence holder deems appropriate.

The Police and Local Authority will be provided with a recording by way of USB, CD Rom or any other means of the image, immediately upon request.

Staff will be fully trained in the CCTV system and there will be at least one member of staff on duty during trading hours who is able to provide a recording of any incident at the request of police or local authority.

All staff will be fully trained in their responsibilities under the Licensing Act and the training will be fully auditable and available to any responsible authority on request.

The premises will complete and retain an incident book that will be made available to police and local authority upon request. The book will be a bound book with no loose leaves and detail time, date, location, a precis description of the incident, details of police officers attending, known injuries, name (if known) / description of persons involved.

In addition to the above, can licensable activities further include alcohol sales off premises to mirror alcohol sales on premises. The premises has been operating by allowing customers to consume alcoholic drinks within the garden and external area of the premises. Off sales will ensure compliance following recent guidance.

Annex 3 - Conditions Attached after a Hearing by the Licensing Authority

Hearing Crime & Disorder - as per Operating Schedule: employment of SIA registered door staff if necessary & use of CCTV if necessary, regular checks of all areas by staff
25 July 2005

Hearing Protection of Children from Harm - as per Operating Schedule: children will not be permitted into bar area & only allowed in garden area if accompanied by a responsible adult
25 July 2005

Hearing Prevention of Public Nuisance - as per Operating Schedule: signage requesting patrons to leave quietly, monitoring of noise levels (use of noise limiter if required), particularly in garden area & at closing time, sound proofing of building, improving ventilation
25 July 2005

Hearing Public Safety - as per Operating Schedule: all areas to be kept clear of debris, safety glassware to be used when appropriate, staff trained in Fire Safety, signage for potential hazards
25 July 2005

Annex 4 - Plans

As at application date held on file